

Lewis and Clark County 4-H Leader's Council

Date: December 10, 2014
 Start Time: 5:30 PM
 End Time: 7:02 PM

Present: Office: Janet Cerovski, Brent Sarchet;
Big Sky: Dave Hamilton, **Karyn Hamilton**, Karen Bratlien, **Wade Bratlien**, Sydney Deaton, Dennis Deaton;
BHA: Crystal Kelley, Russell Kelley, Juanita Kelley, **Coleton Kelley**, **Taton Brewer**, Teresa Kelley Brewer;
Haywire Kids: **Kim Ashmore**, **Kathy Edwards**, Amanda Saraco, Cage Johnson, Jim Ashmore;
Sleeping Giant: Cheryl Richman, Marilyn deMontigny, Shane Tamake, David Lowry, Isabelle Lowry, **Kim Lowry**;
Last Chance: Cody Mitchell, Susan Mitchell, Kelley **Motichka**;
Sweet Clovers: Valerie McNeil, Catherine McNeil, Ken McNeil;
Scratchgravel: Michael Carlson, Kristina Carlson;
Kountry Bumpkins: Julie Gilchrist, Dora Lindner;
Wild Roses: CJ Lassila;
Northern Rep: Don Converse;
Mt City Mav: **Dillon Ostberg**, **Michelle Ostberg**;
WYW: Anson Moffett, Desiree Moffett;
Baxendale: Dundee Gribbons
 * **Bold: Member identified to vote on roll sheet.**

Agenda Item	Discussion	Motion/Recommendation
Call to Order / Pledges	Dave Hamilton called the meeting to order and pledges were stated.	
Minute Approval	The minutes from the November 13, 2014, meeting was presented.	Don Converse made a motion to approve the minutes as posted. Teresa Kelley Brewer seconded and the motion carried.
Treasurer's Report	Michelle Ostberg gave the Treasurer's report. The total income was \$7,905.79 and expenses were \$571.06.	
Committee Reports <ul style="list-style-type: none"> • Outdoor • Indoor • Ambassadors • Foundation • Extension Office Report • District 6 • Clubs • By-Laws • Awards • Other 	Dave Hamilton asked for any additions to the agenda. Catherine McNeil requested the annual 4-H Legislative Breakfast be added. <u>Outdoor Committee</u> <u>Beef</u> - Dennis Deaton reported the market beef possession date is January 1 and tagging forms are due on January 2 or can be turned in at tagging with a \$5.00 fine paid. Beef tagging will be Sunday, January 4 from 10 AM to 1 PM at the back of the BHB. Don Converse will tag beef in the northern part of the county. Bill of sale must be present at tagging and there is only one tagging date. <u>Jr. Superintendents</u> – We are in need of Jr. Superintendents for horse, sheep and herdsmanship. Please encourage your members to apply. <u>Quality Assurance</u> – Will be held Monday, December 15 at 5:30 PM in the BHB. There will	

only be two QA classes this year. You cannot bring an animal to fair without your QA being current. If the member is changing animals, they do not have to attend the QA for the new animal.

Fair Entry Update – Dennis has worked with the Fairgrounds and the gate fee for livestock kids coming and going during the week of fair over the age of 12 will be given an entry pass and parent as well. Those under 12 do not need gate pass. Dennis will ask for gate pass for a parent pass for those under 12.

Swine – The swine weight is 210 lbs. this year and will be 220 lbs. next year. The maximum pay weight will be 300 lbs. this year.

Contracting of Judges – In the future all judging contracts will be selected and contracted by the Extension Office. There should be no contact by any 4-H member, leader or superintendent but the Extension Office. Outdoor Committee may interview judges prior to sending their recommendations to the Office for the final selection.

Fair Variance – Dennis would ask that the proper process be followed for future variance request for fair. There was originally a process in place; however, it was discontinued when Quinn was the Extension Agent. As a result of last month's meeting in which a fair variance was granted, the Beef Superintendent stepped down due to lack of process. It was noted it was not the fault of the member requesting the variance that superintendent resigned. It was asked that the incoming agent put this back in place and that leaders and/or members bring their request(s) before the project superintendent/outdoor committee and that the procedure be followed. Dave Hamilton asked that the procedures be followed for both indoor and outdoor projects and reiterated the need for members to contact the superintendents and/or project leaders, followed by committees, then to Council if needed for such issues or project concerns.

Indoor

Dora Lindner reported on the committees November 17 meeting in which a vote of indoor booth set-up was cast and 3 were in favor of project booths by club and 7 in favor of project booths by project. The wood working is currently looking for a superintendent. Jr. Superintendents have been chosen and they are:

Dillon Ostberg - Leathercraft
Austin Gransbery - Shooting Sports and Sport Fishing
Ravyn Frey - Photography
Terra Gilchrist - Visual Arts
Cage Johnson – Gardening

The committee discussed penalties for late entries and recommended a choice of a \$50 fine or loss of Grand and/or Reserve. Looking at a 3 day lead way for late or no entry and want to be consistent with outdoor. Future discussion for raising funds for highpoint awards at the next

meeting.

Ambassadors – Cage Johnson reported on the retreat in which Ambassadors planned out goals. The group would like to start mentoring younger members, look at teen leadership and provide more club support.

Foundation – Kim Lowry reported Valerie McNeil and Cage Johnson were elected as youth members. A discussion of the Council Bylaws Committee regarding better communication between the two organizations was had. The board approved the investment policy. A long term fundraising goal development plan was discussed in which input from members, parents, and leaders is requested. Looking at small and large fundraising goals for the Foundation along with a discussion of fundraiser of larger raffle award items such as a boat, ATV, etc. The update of QuickBooks in conjunction with Council was approved in which Foundation agreed to pay for ½ of the upgrade with Council paying the other ½ up to \$500. The board did elect committees for certain areas of the Foundation. If you would like to be a part of a committee, please attend the next meeting which will be on January 5th at 5:30 PM.

Extension Report – Brent Sarchet reported they have finished interviews and are conducting background checks. MSU has an offer out and hoping to announce the new agent shortly. Brent has volunteered to author the Judge Contracting Policy and will be presented at next meeting. Rec Lab will be here shortly and we are still looking for workshop ideas. Please submit your ideas to Brent or Catherine McNeil.

District 6 – Catherine McNeil reported the continue progress on the Rec Lab and need to get with teens for opening and closing ceremony. The committee may need monetary support.

Clubs Reports

Augusta – It was reported the Augusta club was provided their QA training from the Chateau Extension Office. Dave Hamilton asked that information be given to our Extension Office for our records.

Big Sky – Provided turkey baskets to the Friendship Center and held a Christmas Party.

Sleeping Giants – Made center pieces.

MT Mavericks – Participating in a wreath fundraiser for their club.

Bylaw Committee – Teresa Kelley Brewer provided an update summary to Council. It was determined the redline copy of Bylaw changes would not be posted to the website due to the difficulty to read them and to limit confusion with our current Bylaws posted. An edited version will be sent to Leaders from the Extension Office.

Our current Bylaw document is bylaws with rules together in one document. The committee

has separated bylaws from the rules and will create an Operations Manual. Significant changes include:

- Reduction in redundancies.
- Remove youth age limit requirement.
- Gave signing ability to the Treasurer for bank accounts as a bookkeeper is in place and not directly involved in the day-to-day processes.
- Defined a quorum as 7 voting members. Still have two votes per club and 4 clubs will need to be present for vote.
- Add an Annual meeting for changes to rules and bylaws that will take place once a year. Suggestions for bylaw and rule changes for the next year will be taken throughout the year. With this change, rules will be set before animals purchased and projects determined.
- Indoor / Outdoor Overall Superintendents will be advisees to Executive Board.
- The Executive Board will meet prior to November Council meeting for turn over of duties from past officers and a briefing of current issues.

The time line of the project is: presented tonight, will forward a copy to Leaders for review within the week, review and comments taken at the January Council meeting and voting on at the February Council meeting.

The concern of voting ability instead of an advisee role was discussed for the overall superintendents at the Executive Board. Arguments were both forth on the pros and cons of voting ability for these two positions as the position are voted on at their committee level and approved by Council.

The Bylaws reference the Operations Manual that is currently being drafted and that document needs to be available for review with the changes to the Bylaws. The manual will be a “living” document with changes as we move forward but will be pretty well drafted when presented. The committee is asking that Overall Superintendents be apart of the review committee for the manual and others that was to be apart of the process to please contact Dave. If you have changes or thoughts to the proposed Bylaws, please email to the Office or Dave Hamilton so that information can be captured and brought forth.

Awards Committee – Catherine Mc Neil reported the committee met and had good discussion. In the past the project leaders had quite a bit of input in the process. The project book portion of the project award form was felt in conflict with the MSU standards. Therefore the project book criteria would be moved below as an additional activity. Would also like to see the kids meet with leaders for sign off. The recommendation is to have kids complete the form and sign off by the leader in which the member would receive a certificate for their book. If they would like their pin for their plaque, the member could turn in the certificate to the office to collect their pins. The committee felt this change could be implemented this year.

Catherine reported the Youth and Young Achievers Awards needs some work for the overall

	<p>agriculture and consumer foods. As the committee feels there are significant changes that need to be made, they will continue to work on the proposal to be put into effect next year as well as consideration for those members who are currently in the middle of these projects.</p> <p>Award recommendations and form changes will be presented at the January meeting. Dave Hamilton asked that leaders to share the upcoming recommendations to their groups for feed back of awards being more of a recognition for members.</p>	
<p>Old Business</p> <ul style="list-style-type: none"> • Building Requests/Building Use • Building Floor Project • Other 	<p><u>Building Requests / Building Use</u> – Dave Hamilton gave an overview regarding revisiting building requests and building use. Janet Cerovski provided Dave with past documents regarding building use policy and the building committee needs to be put in place. Dave asked that Cody Mitchell, Ken McNeil, and Karyn Hamilton be part of the committee and asked if others would like to be apart of the committee, to please contact him. He is hoping the committee will be able to meet before the January Council meeting. For now, Taton’s building request will be tabled and let the committee meet before going forward.</p> <p><u>Building Floor Project</u> – Dave Hamilton visited the building floor project in which Joel Farrell is preparing a proposal for making the shooting sport line and 4-H logo a permanent part of floor with a concrete overlay product. It was thought the proposal should go through the newly formed building committee and for them to make a recommendation to Council along with other suggestions as to how best to address the wear on the floor. The budget was confirmed.</p>	
<p>New Business</p> <ul style="list-style-type: none"> • Late Fair Entry Policy • Murdoch’s Gift Wrapping • Fair Start Time • White Ribbon Policy • Other 	<p><u>Late Fair Entry Policy</u> – Dave Hamilton provided an update on the Indoor Committee late fair entry policy recommendation of the member’s choice of either a \$50 fine or not being eligible for Grand and/or Reserve for their late project(s). Dennis Deaton reported the Outdoor Committee agrees to the recommendation and the committee felt the late entry policy needs to be the same as the Indoor Committee. Discussion of the \$50 amount was discussed as perhaps high for the indoor projects and not high enough for the outdoor project. It was thought the choice of either paying the fine or not being eligible for Grand and/or Reserve was reasonable. It was acknowledged \$50 is a significant amount of money along with not being eligible for Grand and/or Reserve and that members need to held accountable for being late. We currently do not have a late entry policy in place and every year we have one or two members that are late. It was noted the Office takes entries 3 days past June 15th. We do have a Grievance Policy in place that addresses extenuating circumstances for our members.</p> <p><u>Murdoch’s Gift Wrapping</u> – Dave Hamilton spoke with the Manager of Murdoch’s regarding the fundraising opportunity for clubs to gift wrap during the holiday season. He reminded the clubs to please keep the club members working their scheduled shift to a minimum and stay in the gift wrapping area. This is a great opportunity for 4-H so please make sure we are picking up after ourselves and limit the people for the time slots.</p> <p><u>Fair Start Time</u> – Dennis Deaton reported on the fair start time changing to Tuesday instead of Wednesday to give our kids more time to showcase their projects during the fair. The Fairgrounds agreed to the increase time. The Superintendent’s came up with a proposal for this year and as we are currently under contract with our judge, we can look at further expansion</p>	<p>Teresa Kelley Brewer made a motion to accept the Late Entry Fair Policy with the member’s choice of paying a \$50 fine or not being eligible for Grand and/or Reserve. Don Converse seconded the motion. Teresa amended her motion to include the member has three working days after the June 15th to turn in their fair entry to the Extension Office in the event the 15th falls on a Saturday or Sunday. 18 were in favor, 2 were opposed, and none abstained. Motion carried.</p>

	<p>next year. Members must be present for project weigh-ins. Brent has contacted the judge and is waiting to hear back. Camping move-in was previously Tuesday, but we can ask if we can move-in campers on Monday. The concern of Indoor judging and kids bring all projects at same time was addressed and use of space. It was thought to move the move-in time from 2 PM to 6 PM for animals. Leaders will be sent the proposed schedule to discuss with their clubs for the January Council meeting in which a vote will be taken.</p> <p><u>White Ribbon Policy</u> – Dave Hamilton and Dennis Deaton presented the White Ribbon Policy and asked for leaders to bring to their clubs for input. The policy stems from animal(s) in which a vet has inspected and passed as healthy, but are grossly underweight and/or understructure for market sale. The expectation of 4-H is to produce quality animals that represents our program for market sale. The policy is to establish the white ribbon as a “no sale” award and inform the judge that white ribbon animals will not be going to the sale through language in the judge’s contract. Those animals awarded a white ribbon will not be eligible for sale at the 4-H auction. The policy will be voted on at the January Council meeting and will be in the posted in the newsletter for members to view prior. It was noted we do have a policy to send a sick animal home if the vet deems to do so.</p> <p><u>Legislative Breakfast</u> – Catherine McNeil announced the annual Legislate Breakfast will be held on Martin Luther King day in which the Ambassadors will be attending. If anyone would like to be apart of the breakfast, please plan to show up at 6:45 AM for the 7 AM breakfast meeting. Please email Janet for reservations.</p>	
Announcements	<p>Indoor Meeting – January 26 at 5:30 / Extension Office Outdoor Meeting – January 12 at 5:30 / Extension Office Foundation Meeting – January 5 at 5:30 / Extension Office Council Meeting – January 14 at 5:30 / BHB</p>	
Next Meeting	<p>Next meeting will be January 14, 2015 at 5:30 / BHB.</p>	<p>Don Converse made a motion to adjourn the meeting. It was seconded by Teresa Kelley Brewers and carried.</p>